



Lewes District Council

To all Members of the Employment Committee

A meeting of the **Employment Committee** will be held in the **Ditchling Room, Southover House, Southover Road, Lewes** on **Monday, 23 February 2015** at **10:00** which you are requested to attend.

Please note the venue for this meeting which is wheelchair accessible and has an induction loop to help people who are hearing impaired.

This meeting may be filmed, recorded or broadcast by any person or organisation. Anyone wishing to film or record must notify the Chair prior to the start of the meeting. Members of the public attending the meeting are deemed to have consented to be filmed or recorded, as liability for this is not within the Council's control.

17/02/2015

Catherine Knight
Assistant Director - Corporate Services

Agenda

- 1 Minutes**
To approve the Minutes of the Meeting held on 8th December 2014 (copy previously circulated).
- 2 Apologies for Absence/Declaration of Substitute Members**
- 3 Declarations of Interest**
Disclosure by councillors of personal interests in matters on the agenda, the nature of any interest and whether the councillor regards the interest as prejudicial under the terms of the Code of Conduct.
- 4 Urgent Items**
Items not on the agenda which the Chair of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances as defined in Section 100B(4)(b) of the Local Government Act 1972
- 5 Written Questions from Councillors**

To deal with written questions from councillors pursuant to Council Procedure Rule 11.3 (page D8 of the Constitution)

6 Staff Survey 2014 (page 4)

7 Facilities Policy (page 42)

8 Accidents to staff from April to December 2014 (page 52)

9 Customer Services Hub Update

To receive the oral update by the Head of Customer Services

10 Recent Service Delivery Restructure

To receive the oral update of the Human Resources Manager

Exclusion of the Public and Press

To consider, under Section 100(A) of the Local Government Act 1972 (as amended), excluding the public and press from the meeting during the discussion of Items 11 and 12 on this Agenda as there are likely to be disclosures of exempt information as defined in paragraphs 1, 2 and 4 of Part 1 of Schedule 12A of the Act

11 Consideration of Matters Raised by the Employees' Side

To consider any matters raised by the Employees' Side in respect of the items on this Agenda

12 Consideration of Health and Safety Matters Raised by the Employees' Side

To consider any matters raised by the Employees' Side in respect of Health and Safety

13 Date of Next Meeting

To note that the next meeting of the Employment Committee is provisionally scheduled to be held on Monday 1 June 2015, location to be confirmed

For further information about items appearing on this Agenda, please contact Zoe Downton at Southover House, Southover Road, Lewes, East Sussex BN7 1AB. Telephone 01273 471600

Distribution:

Councillors: E C Merry (Chair), M P Chartier, S J Gauntlett, D Gray and A X Smith

Employees' Side: Mr M Connolly, Mrs S Harvey, Mrs L Plant and Mr G Purdye